

**MOAPA VALLEY TV MAINTENANCE DISTRICT**

**BOARD OF DIRECTORS MEETING**

October 4, 2011

**APPROVED MINUTES**

**Call to Order 7:00 p.m.**

At Old Overton Gym, 353 West Thomas Street, Overton

**BOARD MEMBERS PRESENT**

Dan Pray, Chairman; Roy Wilmer, JD Hudrlik, Bob Lyman and Craig Fabbi

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Angie Perani, Sec'y./Treas.

**OTHERS PRESENT**

None

For the following agenda items, all members present voted in the affirmative unless otherwise indicated.

**PUBLIC COMMENT**

None at this time.

**ADMINISTRATIVE ACTION**

**A. Conformance with open meeting laws**

The Chairman certified that the agenda was posted per open meeting laws.

**B. Approval of agenda and minutes**

FINAL ACTION: The agenda and the minutes from the September 6, 2011 meeting were approved.

**C. Pay monthly bills**

Monthly bills were as usual. The Power Company bill for the large meter this month was \$487, which seems to indicate that electric charges will be about \$6,000 per year. No interim checks were written during the month.

FINAL ACTION: All present agreed to pay the bills.

**REPORTS**

**A. Financial**

The checking account balance is estimated at \$68,549, with a total balance of \$75,652.

Assessment revenues of \$48,674.60 were received 9/15, as previously announced.

**B. Equipment and Site**

Roy was at the site today and indicated that things are going well. One Utah Hill signal is missing; there is nothing to do about this. Rio Virgin cable reports being 90% satisfied with our signals, noting that they get occasional calls about tiling (wind is a problem). The new site work should help.

**GENERAL BUSINESS**

**A. Expense reimbursements**

Dan suggested a monthly payment to Board members of \$45, an increase from the \$25 it has been since 2001. It was determined that Dan and other Board members do not request reimbursement for extra expenses such as site meetings, extensive telephone time, and other such extraordinary duties. Also, a check for the monthly payment could be written at the end of the quarter, cutting down on the number of small checks to be handled. After discussion, it was agreed that the monthly amount should not be raised at this time.

FINAL ACTION: The \$25 monthly amount will stay the same, but checks will be written for the amount at the end of each quarter. Also, expenses should be submitted for extraordinary activities.

**B. Pending items**

The station letters are promised by Angie this month, with Dan offering assistance if needed.

On the grant, Dan explained that Chs. 30, 34 and 38 have been made permanent licenses, and are therefore no longer eligible for grant money. Chs. 14, 18 and 20 are, however, and the grant should be applied for as soon as possible. An invoice and a check copy of all claimed items are to be sent to the NTA for grant preparation, at a cost of \$200 per station. A great deal of work must be done by

the end of the year. The final four stations to convert will be eligible for grant money also. The Mesquite site transmission needs to be done for licensing requirements. These four need to have the construction permits and the cutover done by years-end. This work and the grant applications must all be done as well. Regarding tenant billing for the BLM, Univision is still a microwave tenant, Info West is an ISP running Wi-Fi signals, and Virgin Valley cable has no equipment on the Hill and thus fitted no category of the BLM instructions. The HAM installations are again included.

FINAL ACTION: BLM annual rental report ready to send.

**C. Conversion of remaining 4 licenses**

Roy has determined that four transmitters, three amplifiers and some test equipment need to be purchased ASAP for the conversion. He has purchase orders for \$19,100 to Larcan and \$9,000 to Pineapple. These are not the final cost, but represent the bulk of the charges. The total charge for the conversion is estimated at \$35,000.

FINAL ACTION: A motion to pay up to \$35,000 for equipment to convert the four remaining channels was made and passed. Checks were written for \$19,100 to Larcan and \$9,000 to Pineapple for the initial orders.

**D. Purchase of a vehicle for MVTVD business use.**

JD previously offered to sell a Chevy Bravada to the Board for approximately \$1,000. Additionally, he offers a six month guarantee, with repairs not to exceed \$500. It is known that the converted air conditioning and window action are not perfect, but otherwise the truck is in good condition and meets the needs of the Board. Craig researched several other vehicles for sale, and none were as advantageous for the purpose as the local vehicle. With JD abstaining, the Board agreed unanimously to pay \$1,000 for the vehicle, about \$777 for insurance and \$200 for registration.

FINAL ACTION: Motion made and passed to purchase a Chevy Bravada for \$1,000, along with estimated insurance at \$777 and licensing at \$200.

**E. BLM tower application**

Dan, JD and Roy are meeting at the site with Trade West tomorrow to begin the work.

**F. Review and approval of costs from above**

FINAL ACTION: Item was previously approved.

**G. Immediate needs**

Dan explained that a new router and firewall are needed at the site. It should include full IP boarding, port forwarding and mapping. Instead of a server, he recommends Cisco equipment, with a used price not to exceed \$1,700.

FINAL ACTION: It was moved and approved to purchase used Cisco equipment for the firewall and other functions, at a price not to exceed \$1,700.

**OPEN DISCUSSION**

**A. Five Year Development Plan discussion if not covered above**

No further discussion today.

**B. Other subjects for discussion only.**

None were raised.

**PUBLIC COMMENT**

No citizens were present.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:25 p.m. The next normally scheduled meeting of the Moapa Valley TV District is at approximately 7:00 p.m. on Tuesday, October 4, 2011 in the Old Overton Gym, 353 West Thomas Street, Overton.

Approved:

MVTVD Board

**Copies of all original agenda items, minutes and attachments are available for viewing on the web at [www.mvtvd.com](http://www.mvtvd.com).**