

**MOAPA VALLEY TV MAINTENANCE DISTRICT
BOARD OF DIRECTORS MEETING**

November 1, 2011

APPROVED MINUTES

Call to Order 7:00 p.m.

At Old Overton Gym, 353 West Thomas Street, Overton

BOARD MEMBERS PRESENT

Dan Pray, Chairman; Roy Wilmer, Bob Lyman and Craig Fabbi

BOARD MEMBERS ABSENT

JD Hudrlik

STAFF PRESENT

Angie Perani, Sec'y./Treas.

OTHERS PRESENT

None

For the following agenda items, all members present voted in the affirmative unless otherwise indicated.

PUBLIC COMMENT

None.

ADMINISTRATIVE ACTION

A. Conformance with open meeting laws

The Chairman certified that the agenda was posted per open meeting laws.

B. Approval of agenda and minutes

FINAL ACTION: The agenda and the minutes from the October 4, 2011 meeting were approved.

C. Pay monthly bills

Monthly bills were as usual, with additions of \$44 for stamps, \$972 for Daniel's extra expenses this month, \$100 to Byron St. Clair for licenses, and \$2,600 to complete the Trade West site work. The total for Trade West was \$22,010, including the add-ons approved by voice vote of the Board during the month. The Power Company bill for the large meter was \$476.73, indicating an average of about \$500 per month. Interim checks written during the month were \$500 for the Old Gym annual rent, \$19,410 for Trade West, \$2,800 for the annual insurance, and \$131.25 for the truck license. The exempt plate request has been approved, and Dan will get the plates.

FINAL ACTION: All present agreed to pay the bills.

REPORTS

A. Financial

The checking account balance is now approximately \$28,000, with \$17,000 in checking. Dan indicated that his grant work would have been much easier if we changed our system to enter all financial records into a computer at once, resulting in a current check register. He has Quicken available for this purpose. Also, Dan suggests that all check stubs be stapled to the payment-authorizing document and stored in a monthly folder instead of in the check stub book as is now done. The Board agreed with his suggestions, to implement as soon as possible.

B. Equipment and Site

Roy reported that the site is running well. The new structure is up and is solid; the cables are being re-routed now. Roy and JD are waiting on the Pineapple delivery for the demo test in Mesquite. The only other site consideration is discussed below, under tenants.

GENERAL BUSINESS

A. Pending items

Three of the station letters have been sent, and Angie brought two more for signing. The others are awaiting good name contact information. Also, the next four stations will need letters prepared. For now, ABC in Salt Lake and KJAZ are identified for letters. Dan and Roy requested that the letter transmitting dates be captured in a spreadsheet, since extensive follow-up will be required to secure the resulting approvals, without which we will not be able to transmit channels. After hard work,

Daniel has prepared the grant request to be completed and submitted to the federal government by Susan, for the three channels now eligible. The remaining four channels next being converted need to have their hardware invoices and check copies ready by year's end for the remainder of the grant submission, since the process will close in mid-year 2012. The vehicle purchase has been completed, with insurance and registration paid. Dan wants to table the new firewall discussion for now.

Regarding tenants, Info West has been placing equipment on the site without discussing the items with the Board. The latest was an attempt to install a 6-foot dish on the main tower, which Roy was able to stop for now. Since no engineering specifications can be gotten for the tower, it is possibly dangerous to place such a dish (not perforated for wind) on it. Roy explained the possible damage that could ensue, and added that John Garcia had already proposed doing the same thing.

Dan has suggested an alternative for the tenants, which is a 3-foot concrete slab with posts similar to the construction the Board just did for Board equipment; it is possible the two users could share the construction cost. Bob Lyman suggested that the tenants be told that they could perform an engineering study, which would also be of use to the TV Board, to prove that they could mount this equipment on the tower. Craig Fabbi asked if either alternative will affect BLM usage, and Dan said no. The Board unanimously agreed that the tenants should be offered a chance to secure an engineering study to clarify the issues in order to possibly mount the equipment on the tower, or that they should choose the suggested alternative or propose another.

FINAL ACTION: None required.

B. Remaining 4 channel conversion effort

The equipment ordered last month has not yet arrived, but Roy indicated that one more Larcan unit needs to be ordered as soon as possible to finish this.

FINAL ACTION: A motion to order another Larcan unit for approximately \$2,500 was made and approved.

E. Discussion of new equipment installation.

The construction is completed satisfactorily as mentioned in the site report.

F. Review and approval of costs from above

FINAL ACTION: No action required.

G. Immediate needs

None were mentioned at this time.

FINAL ACTION: None required.

OPEN DISCUSSION

A. Five Year Development Plan discussion if not covered above

No further discussion today.

B. Other subjects for discussion only.

None were raised.

PUBLIC COMMENT

No citizens were present.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:25 p.m.

The next normally scheduled meeting of the Moapa Valley TV District is at approximately 7:00 p.m. on Tuesday, December 6, 2011 in the Old Overton Gym, 353 West Thomas Street, Overton.

Approved:

MVTVD Board

Copies of all original agenda items, minutes and attachments are available for viewing on the web at www.mvtvd.com.